



## *Torrance County*

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair – District 2

**Javier Sanchez**, Vice Chair – District 3

**Kevin McCall**, District 1

**Wayne Johnson**, County Manager

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### ADMINISTRATIVE MEETING AGENDA

**WEDNESDAY, SEPTEMBER 11<sup>TH</sup>, 2019 @ 9:00 AM**

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
  - A. Item 13B may need to be advanced on the Agenda to accommodate the presenter.
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS**
8. **APPROVAL OF MINUTES**
  - A. **COMMISSION:** Motion to approve the August 28, 2019 Torrance County Board of County Commission Minutes.
  - B. **COMMISSION:** Motion to approve the August 28, 2019 Board of Finance Minutes.
9. **APPROVAL OF CONSENT AGENDA**
  - A. **FINANCE:** Approval of Payables.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
  - A. **MANAGER:** Motion to approve Ordinance 2019-\_\_, the Torrance County Code of Conduct. (CONDUCT PUBLIC HEARING)
11. **ADOPTION OF RESOLUTION**

**A. FINANCE:** Motion to approve Resolution 2019 \_\_, Torrance County Budget Adjustment Procedures.

**12. APPROVALS**

**A. COMMISSION:** Motion to approve the appointment of Danielle Johnston from District 1 to the Estancia Valley Solid Waste Authority.

**B. MANAGER:** Motion to approve the Assessor's Office reorganization plan creating one new position.

**C. EMERGENCY MANAGER:** Motion to approve submission of grant application for FY2019 State Homeland Security Grant Program (SHSGP).

**13. DISCUSSION**

**A. ASSESSOR:** Presentation of Assessor's Annual Report.

**B. FINANCE/OPERATIONS:** WASP Asset tracking software demonstration. (Note: Presentation needs to take place between 9:30 and 10:00 AM.)

**14. EXECUTIVE SESSION**

**A. MANAGER:** Discuss the possibility of purchasing the Wells Fargo Bank Building in Estancia. Closed pursuant to NMSA 1978 § 10-15-1(H)(8)

**15. Announcement of the next Board of County Commissioners Meeting:**  
Wednesday, September 25<sup>th</sup> at 9:00 AM at the Torrance County Administrative Bldg.

**16. Signing of Official Documents**